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For all enquiries relating to this agenda please contact Andrew Highway  
(Tel: 01443 866213 Email: [highway@caerphilly.gov.uk](mailto:highway@caerphilly.gov.uk))

**Date: 4th December 2018**

Dear Sir/Madam,

A meeting of the **Risca Town Centre Management Group** will be held in the **Sirhowy Room - Penallta House, Tredomen, Ystrad Mynach** on **Tuesday, 11th December, 2018** at **2.00 pm** to consider the matters contained in the following agenda. You are welcome to use Welsh at the meeting, a minimum notice period of 3 working days is required should you wish to do so. A simultaneous translation will be provided if requested.

All Committee meetings are open to the Press and Public, observers and participants are asked to conduct themselves with respect and consideration for others. Please note that failure to do so will result in you being asked to leave the meetings and you may be escorted from the premises.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chrissy', enclosed in a large, loopy oval shape.

**Christina Harrhy**  
INTERIM CHIEF EXECUTIVE

## AGENDA

	Pages
1 To appoint a Chair and Vice-Chair for the ensuing year.	
2 To receive apologies for absence.	
3 Declarations of Interest.	

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Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Officers.

To receive and note the following minutes: -

4	Minutes of previous meeting 13th March 2018.	1 - 4
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To receive and note the following updates: -

5	Updates on matters relating to Risca Town.	5 - 42
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6	Audit.	43 - 48
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**Circulation:**

Councillors N. George, Ms P. Leonard, B. Owen, Mrs A. Leonard, R. Whiting, S. Morgan, D.T. Davies and Mrs C. Forehead

Town Councillors

Other Organisations

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Those individuals that attend committee meetings to speak/give evidence will be named in the minutes of that meeting, sometimes this will include their place of employment or business and opinions expressed. Minutes of Meetings including details of speakers will be publicly available to all via the Council website at [www.caerphilly.gov.uk](http://www.caerphilly.gov.uk). except for discussions involving confidential or exempt items.

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## TOWN CENTRE MANAGEMENT GROUP

### MINUTES OF THE RISCA TOWN CENTRE MANAGEMENT GROUP MEETING HELD AT PENALLTA HOUSE, YSTRAD MYNACH

ON TUESDAY 13<sup>TH</sup> MARCH 2018 AT 2:00PM

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PRESENT:

Councillors:

N George, R Whiting

Together with:

Mr R Campbell (Clerk Risca Town Council)

Also:

A. Highway (Town Centre Development Manager), A. Dallimore (Team Leader – Urban Renewal), S. Wilcox (Assistant Town Centre Manager) P Hudson (Marketing & Events Manager) & A. Jones (Clerk)

#### 1. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors – D T Davies, A Leonard, P Leonard, S Morgan, B Owen, Tow Councillors J Parsons & B Hancock.

#### 2. DECLARATIONS OF INTEREST

There were no declarations of interest made at the beginning or during the course of the meeting.

#### 3. MINUTES OF PREVIOUS MEETING 17<sup>TH</sup> OCTOBER 2017

The minutes were taken as read

#### 4. UPDATE ON MATTERS RELATING TO TOWN

Mr Highway introduced the report which provided an update on matters relating to Risca town centre

Members were referred to update 1 in the report relating to Business Report. Mr Highway presented the update. Mr Highway advised the group that Councillor Owen has requested that the banners be removed as they advertise Caerphilly, not Risca town centre. Mr Dallimore asked if the group supported this.

The Chair asked if there would be savings if banners were to be removed. Mr Highway advised that the banners have already been bought so no savings would be made.

Councillor George advised that this would need to be referred back to Regeneration Scrutiny Committee for further consultation. Mr Highway confirmed that he would discuss the matter with local businesses to get their views and Mr Campbell confirmed he would raise this with the Town Council.

Members were referred to update 2 in the report relating to 'Choose the High Street' Christmas Voucher Booklet. Mr Highway presented the update and highlighted that 96% of feedback survey is positive. The group were advised that if the scheme was to run again consideration would be given to wider marketing. Mr Dallimore asked Mr Campbell to take this back to Town Council for discussions too.

Members were referred to update 3 in the report relating to Section 106 monies. Mr Dallimore presented the update and advised that the March deadline had been extended and that he has met with officers in Parks & Property.

Tesco have agreed that monies are to be used on demolition. The Chair asked if the monies could be used on other sites. Mr Dallimore advised that prioritising of demolition has to be adhered to and if monies were left over then it could be spent on other environmental projects within the Town Centre Action Plan that have already been identified.

Mr Dallimore confirmed that this would be brought to the attention of both Councillors and the Town Council.

Mr Campbell asked if Mr Dallimore could chase Property Services on the request for the Town Council to use the former caretakers building at Brooklands. The Town Council wrote to the Council but has not heard anything. Mr Dallimore confirmed he will raise this with colleagues. Members were referred to update 4 in the report relating to Monmouthshire and Brecon Adventure triangle. Mr Dallimore presented the update and advised that a large bid has been made for European money, a number of projects at Cwmcarn Scenic Drive have been submitted and the Council are waiting for Welsh Government to funding for the programme.

Improvements are planned for the car park, improvement of the pond area and an adventure playground. The group were advised that money has been set aside to match fund purchasing additional 'glamping pods'.

Mr Hudson confirmed that the Council is looking to encourage people to stay for longer. Mr Hudson is will meet with NRW to discuss exploring joint opportunities to work closer.

The group discussed cycle tracks and agreed that the site should be looked at to see what is needed. Mr Dallimore confirmed that £120,000 had been provided to improve the existing trails; however this is in the control of NRW. Mr Dallimore advised that Council have offered to carry out inspection and is waiting for NRW to reply.

Members were referred to update 5 in the report relating to Civil Parking Enforcement. Mr Highway advised that the issue of parking has been raised in all of the Town Centre Management Group Meetings and parking enforcement remains with the police at present.

The group discussed the Council taking Civil Parking Enforcement over and Councillor Morgan confirmed that a stage 1 report had been written and Cabinet had made a decision for the Council to use its Community Safety Wardens to carry out some parking enforcement duties.

Councillor Morgan confirmed that when he receives further information he will update the group at future meetings.

Members were referred to update 6 in the report relating to Cardiff Capital Region. Councillor Morgan presented the update and the group were advised that this would be good for the Borough as a whole and will create jobs and investment. As further information arises it will be passed on to the group.

## **5. RISCA TOWN CENTRE AUDIT**

Mr Highway presented the audit and the following items were raised

Land around Cuckoo artwork - Mr Dallimore confirmed the area has been cleaned but needs a litter pick which will take place soon.

Illegal signage positioned on entrance to The Pontymister Industrial Estate -The Chair advised that this new signage is very bright. Mr Wilcox confirmed that he will take a look and check with Planning Enforcement.

Mr Hudson advised the group that he is looking at applications for the Summer Events. It was changed last year and organised on an arena in the park, this can accommodate different acts and will continue to build on success of last year's events.

The event will take place on the 7<sup>th</sup> July, which is a week earlier than last year.

Mr Campbell advised that there is a festive lighting unit and brackets for the baskets have gone missing and asked if officers can assist to try and locate the items.

Mr Wilcox confirmed that enquiries have been made but will ask again.

There were no further issues raised

The meeting closed at 14:57pm

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CHAIR

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## **RISCA TOWN CENTRE MANAGEMENT GROUP – 11TH DECEMBER 2018**

**SUBJECT: UPDATE ON MATTERS RELATING TO RISCA TOWN**

**REPORT BY: TOWN CENTRE DEVELOPMENT MANAGER**

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- 1. CIVIL PARKING – PRESENTATION ATTACHED**
- 2. LOCAL TOILET STRATEGY – PRESENTATION ATTACHED**
- 3. ELECTRIC VEHICLE CHARGING – PRESENTATION ATTACHED**
- 4. CWMCARN UPDATE**

As part of the EU 'Tourism Attractor Development' project led by VisitWales, procurement work has started on a number of projects at Cwmcarn Forest including the installation of new glamping accommodation and a family adventure play area. Other projects in the pipeline include additional car parking spaces, enhancements to the cycling & walking trails and improvements around the lakeside in the valley floor.

NRW are aiming to re-open the Forest drive by spring 2020 and are working with the Council to look at the physical reinstatement options required to reopen the drive.

As part of plans to develop the Valleys Regional Park concept, the Welsh Government recently announced that Cwmcarn Forest will be one of the first 6 'Discovery Gateway' sites that will potentially share in £7m of investment funding to connect the Valleys through high-quality walking and cycle routes.

- 5. S106 MONIES – VERBAL UPDATE**
- 6. CUCKOO STATUE – VERBAL UPDATE**
- 7. HIGH STREET HEROES**

In November the Council will be launching a new initiative called 'High Street Hero' which asks people to nominate those retailers in our town centres who provide excellent customer service, offer value for money and show great product knowledge. Retailers who receive a nomination will be featured across the Council's social media channels and also on the corporate website. In addition, each nominated businesses will be awarded a 'High Street Hero' certificate and window sticker to show that customers recognise and value the business. The aim of the scheme is to raise the

profile of shops on our high streets and encourage people to invest at least some of their retail spend locally, especially in the period leading up to Christmas.

Author: Andrew Highways – Town Centre Development Manager  
Allan Dallimore – Team Leader Urban Renewal  
Appendix 1 – Clive Campbell Presentation on Civil Parking  
Appendix 2 – Sian Wolf-Williams Presentation on Local Toilets Strategy  
Appendix 3 – Tracy Evans Presentation on CCBC Electric Vehicle Strategy  
Appendix 4 – Paul Hudson Cwmcarn update



# Blackwood TCMG

## 13<sup>th</sup> November 2018

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### Civil Parking Enforcement Update & Proposals

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# Introduction

- Background to CPE
- Purpose of CPE
- What CPE will do
- What CPE will not do
- Proposals and next steps
- Key details
- Key issues
- Public engagement
- Advice to members
- Questions



# Background to CPE

- Over 280 councils across the UK already have CPE. 17 of the 22 Welsh local authorities have implemented CPE. Only Gwent has not.
- 1<sup>st</sup> April 2012: Traffic Warden role withdrawn
- December 2018: Gwent Police to withdraw from parking enforcement
- 17<sup>th</sup> December 2017: feasibility study reported to the Regeneration and Environment Scrutiny Committee
- 28<sup>th</sup> February 2018: Cabinet resolved to progress CPE
- 25<sup>th</sup> July 2018: Cabinet resolved to apply for CPE

# Background to CPE

The business model is based on:

- 8 FTE Civil Enforcement Officers (CEOs) under direct CCBC management
- Notice processing and administration via RCT
- 11,250 Penalty Charge Notices (PCNs) issued annually
- 3-5% of contraventions; 75% collection rate
- Annual surpluses and self funding after year 1 but not sufficient to fund the set up costs

# Purpose to CPE

- Provide a coordinated approach to enforcement of traffic regulations
- Contribute to improving road safety and the general flow of traffic
- Improve enforcement at priority locations, e.g. disabled and resident parking spaces
- Improve access for local residents to public transport and local businesses
- Improve the local environment and economic vitality

# What CPE will do

- Enforcement of off street car parks
- Enforcement of on street lines and signs
- Coordinate deployment of resources to off street car parks and on street parking
- Provide a greater profile
- Use the income received to fund the service
- Re-invest any surplus income in traffic, highway and transportation services

# What CPE will not do

- Moving traffic offences
- Pavement parking
- Obstruction

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**All the above remain with Gwent Police**

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# What CPE will not

Cure all ills...

- Reduce the number of cars
- Increase road widths
- Stop unlawful parking

**But it will be a significant deterrent**



# Proposals and next steps

- TRO review – May to October 2018
- CPE application submitted to WG – October 2018
- Undertake remedial TRO works – September to December 2018
- Prepare TRO consolidation order – September to December 2018
- Negotiate back office and set up in house service – April 2018 to January 2019
- Undertake public engagement and manage expectations
- ‘Go live’ – April 2019

# Key Details - operational

- There will be 8-10 Civil Enforcement Officers
- They will issue PCNs (Penalty Charge Notices)
- The fines are set by Welsh Government
- They are set at £70 and £50
- Reduced by 50% if paid within 14 days
- Payments online, telephone or post

# Key Details – challenges/appeals

- Challenges in writing within 28 days
- If unsuccessful, an independent tribunal (Traffic Penalty Tribunal) is available to appeal to.
- Failure to pay / ignore PCN will result in a referral to the County Court (TEC) and then on to bailiffs.



# Key Issues

- There is no target for PCNs
- Uniform enforcement of Countryside and Tourism car parks
- Review parking enforcement operational policy
- Bring resident permit parking in line with current policy
- Develop dual role to include enforcement of littering and dog fouling
- Explore areas for collaboration

# Public Engagement

- A communication strategy has been developed
- Widely publicise CPE in advance of Go live
- Use usual media channels via communications team
- Enforcement from day one of Go live

# Advice to Members

Section 10.16 of Traffic management Act 2004 CPE – Secretary of states statutory guidance states:

‘...elected members and unauthorised staff should not under any circumstances play a part in deciding the outcome of individual challenges or representations. This is to ensure that only fully trained staff make decisions on the facts presented.’

Our policies will reflect the above

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# Contraventions



# Contraventions

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# Contraventions

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# Contraventions



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# Contraventions

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# Contraventions



And finally....

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**Any comments/questions?**

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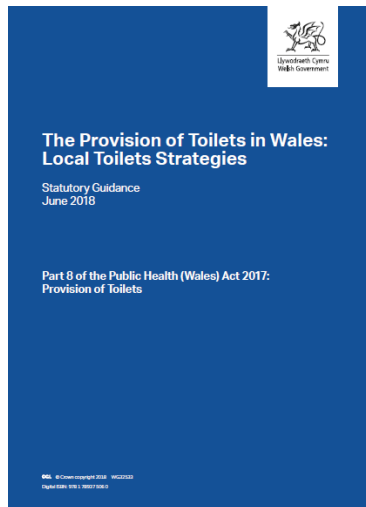




# The Provision of Toilets in Wales : Local Toilets Strategy



- Public Health (Wales) Act 2017
- Welsh Government published statutory guidance in June 2018



The Public Health (Wales) Bill proposes changes to the law in Wales to improve health and prevent avoidable health harms.   
Llywodraeth Cymru  
Welsh Government

**These include:**

Restrictions on **smoking** in:

- » school grounds
- » hospital grounds
- » public playgrounds.



A national **register of retailers** of tobacco / nicotine products.

Prohibiting **handing over** tobacco / nicotine products to under-18s.

A licensing system for practitioners of **special procedures** in Wales:

- » acupuncture
- » body piercing
- » electrolysis
- » tattooing.



Prohibiting the **intimate piercing** of a person under the age of 16.

Requiring **health impact assessments** to be carried out for key decisions.



Maximising the public health role of community **pharmacies** to meet the needs of communities.



A duty on each local authority in Wales to publish a **local toilets strategy**.



# What does the LA have to do ?

- The Act places a duty on each Local Authority in Wales to prepare and publish a local toilet strategy for its area.
- To create a strategic and transparent approach
- To improve access to toilets available for public use

# What does the LA have to do ?

- The Act does not require Local Authorities to provide and maintain public toilets themselves but take a strategic view as to how facilities can be provided and accessed by the local population
- It should encourage community involvement and involvement of private businesses and other organisations to help provide solutions

# What does the LA have to do ?

- The first stage of this process is to assess the community's need for toilets, including changing facilities for babies and changing places for people with a disability

**Mae angen i Gyngor Bwrdeistref Sirol Caerffili ddatblygu Strategaeth Toileddau Lleol ar gyfer y fwrdeistref sirol erbyn 31 Mai 2019.**

Er mwyn helpu i nodi angen, mae'r cyngor yn ceisio barn trigolion ac ymwelwyr â'r fwrdeistref sirol. I gael dweud eich dweud ewchi i [www.caerphilly.gov.uk/consultations/localtoiletstrategy](http://www.caerphilly.gov.uk/consultations/localtoiletstrategy) a chwblhewch yr arolwg erbyn 28 Medi 2018.

Am ragor o wybodaeth, ffoniwch **01443 811368** neu e-bostwch: [policyteam@caerphilly.gov.uk](mailto:policyteam@caerphilly.gov.uk)

**Caerphilly County Borough Council needs to develop a Local Toilet Strategy for the county borough by 31 May 2019.**

To help identify need, the council is seeking the views of residents and visitors to the county borough. To have your say please visit [www.caerphilly.gov.uk/consultations/localtoiletstrategy](http://www.caerphilly.gov.uk/consultations/localtoiletstrategy) and complete the survey by 28th Sept 2018.

For more information, please call on **01443 811368** or e-mail: [policyteam@caerphilly.gov.uk](mailto:policyteam@caerphilly.gov.uk)

- This information will inform the development of a draft strategy which must include a plan to address identified needs

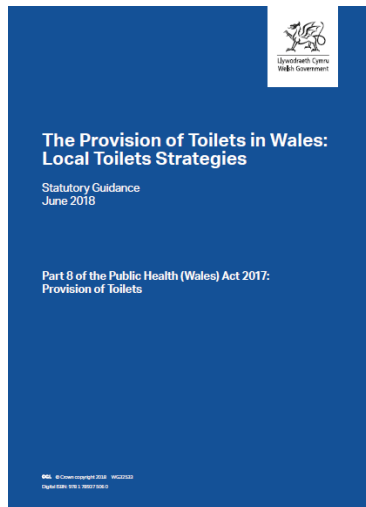
# What does the LA have to do ?

- Produce a draft plan which will be released for formal consultation between December 2018 + February 2019
- Final strategy must be published by 31<sup>st</sup> May 2019
- Provide statement of progress after 2 years + review strategy within a year of each local election

# The Provision of Toilets in Wales : Local Toilets Strategy



- Public Health (Wales) Act 2017
- Welsh Government published statutory guidance in June 2018



The infographic is a vertical strip with a yellow header and several colored sections. The header contains the text: 'The Public Health (Wales) Bill proposes changes to the law in Wales to improve health and prevent avoidable health harms.' and the Welsh Government logo. Below the header, the text 'These include:' is followed by several sections, each with a list of items and an icon. The sections are: 1. Blue background: 'Restrictions on **smoking** in:' followed by a list: '» school grounds', '» hospital grounds', '» public playgrounds.' with an icon of a swing set. 2. Light blue background: 'A national **register of retailers** of tobacco / nicotine products.' and 'Prohibiting **handing over** tobacco / nicotine products to under-18s.' 3. Purple background: 'A licensing system for practitioners of **special procedures** in Wales:' followed by a list: '» acupuncture', '» body piercing', '» electrolysis', '» tattooing.' with an icon of a syringe. 4. Red background: 'Requiring **health impact assessments** to be carried out for key decisions.' with an icon of a document and a pen. 5. Green background: 'Maximising the public health role of community **pharmacies** to meet the needs of communities.' with an icon of a pharmacy sign. 6. Teal background: 'A duty on each local authority in Wales to publish a **local toilets strategy**.' with an icon of three people, one in a wheelchair.



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- This information will inform the development of a draft strategy which must include a plan to address identified needs

# What does the LA have to do ?

- Produce a draft plan which will be released for formal consultation between December 2018 + February 2019
- Final strategy must be published by 31<sup>st</sup> May 2019
- Provide statement of progress after 2 years + review strategy within a year of each local election

## RISCA TOWN CENTRE AUDIT – NOVEMBER 2018

DATE	ISSUE	DEPARTMENT	PROGRESS UPDATE
26/11/13	<p><b><u>Condition of Land around Cuckoo Artwork Pontymister Industrial Estate</u></b>                      Concern was expressed by local Members at the TCMG in relation to the condition of the land surrounding the cuckoo artwork, which is in an unkempt condition.</p>	<p><b>Urban Renewal</b>  <i>Allan Dallimore</i></p> <p><b>Cleansing</b>  <i>Ian Jones</i></p>	<p><b>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</b></p> <p>13/2 The area has recently been cleaned and is looking much better. Relocation of the artwork is being considered utilising the S.106 money.                      6/6 The site is subject to regular cleansing now, which has improved the appearance of the site. The artwork may be moved to a more prominent location using the S.106 money.                      11/9 Keep Wales Tidy are no longer maintaining the site. Urban Renewal will undertake an annual clean.</p>
10/02/15	<p><b><u>Parking Enforcement O/S Spar, Tredegar Street</u></b>                      At the TCIG, Cllr. George reported that there are a lot of instances of people parking in the bus stop outside the Spar store. This is leading the buses not being able to pull in, which is causing traffic congestion.</p>	<p><b>Police</b>  <i>Ins Drayton</i></p>	<p><b>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</b></p> <p>13/2 No update could be provided.                      6/6 There is no budget to extend the coloured surface of the bus stop, but the whole of the bus stop is included in the TRO; as such, it is enforceable.                      11/9 Fixed Penalty Tickets are being issued by PCSO's and they have contacted local businesses.</p>

02/06/15	<p><b><u>Illegal Parking</u></b>  <b><u>Park Road O/S Moriah Church</u></b>  Cllr. George has noted that vehicles are illegally parking along Park Road, which is making it difficult for large vehicles to drive along the road.</p>	<p><b>Police</b>  <i>Ins Drayton</i></p>	<p><b>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</b></p> <p>13/2 No update could be provided.  6/6 Monitoring and enforcement continue when resources allow.  11/9 Fixed Penalty Tickets are being issued by PCSO's and they have contacted local businesses.</p>
14/06/16	<p><b><u>Utilisation of Section 106 Funding</u></b>  <b><u>Town Centre</u></b>  Following the decision by Tesco not to install a footbridge linking the store to the Northern end of Commercial Street, Officers are now considering options for the Section 106 funding that has become available.</p>	<p><b>Urban Renewal</b>  <i>Allan Dallimore</i></p>	<p><b>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</b></p> <p>13/2 The issue is to be discussed at the next TCMG. The money has now been committed and agreed with Tesco. A Cabinet report will be produced in due course.  13/3 An update was provided to the TCMG.  6/6 There has been a dialogue with local Councillors on plans for the money. A Cabinet report is currently being finalised.  11/9 Cabinet approval for Section 106 Funding has been given &amp; a selection of works has been programmed.</p>
17/10/17	<p><b><u>Civil Parking Enforcement</u></b>  <b><u>Town Centre</u></b>  Following the decision by Gwent Police to transfer on-street parking enforcement duties to the local authorities across the Gwent area, Council officers are working alongside colleagues in neighbouring authorities and Gwent Police to explore the various options available. Any proposals will be subject to a wider consultation with Members prior to seeking Cabinet confirmation and Council approval.</p>	<p><b>Transportation</b>  <i>Dean Smith</i></p>	<p><b>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</b></p> <p>13/3 An update was provided to the TCMG.  6/6 The back-office function will be shared with RCT and this has been agreed. The TRO is in progress, but is a significant piece of work. When TRO is complete, an application will be made to WG with a provisional start date of April 2019.  11/9 The Council will take over Civil Parking Enforcement from the Police on the 8<sup>th</sup> April 2019.</p>

12/10/17	<p><b><u>Accumulation of Litter</u></b>  <b><u>Lane Linking Commercial Street to Tesco</u></b>  A number of complaints have been received in relation to the accumulation of litter in the lane linking Tesco with Commercial Street.</p>	<p><b>Cleansing</b>  <i>Ian Jones</i></p>	<p><b>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</b></p> <p>13/2 Some work has been completed, but the area requires further attention. Additional cleansing will be carried out when resources allow.  6/6 A deep clean is scheduled to take place and monitoring of the area will continue.  11/9 A litter pick has been completed.  <b>Issue Closed 11/9</b></p>
17/10/17	<p><b><u>Illegal Signage</u></b>  <b><u>Entrance to Pontymister Industrial Estate</u></b>  At the TCMG members expressed concern about the number of banners that have been installed on railings and fencing at the entrance to Pontymister Industrial Estate.</p>	<p><b>Highways</b>  <i>Gavin Barry</i></p>	<p><b>PLEASE SEE PREVIOUS AUDITS FOR A FULL HISTORY OF THIS ISSUE</b></p> <p>13/2 Anything placed on street furniture on the adopted highway will be removed by Highways Inspectors. Planning Enforcement Officers are looking at other advertising in the area.  6/6 All signage that can be removed under the Council's powers has been removed. Monitoring of the area continues.  11/9 Highways to continue monitoring.</p>
13/02/18	<p><b><u>Bus Stop Extension Demarcation</u></b>  <b><u>O/S Spar, Tredegar Street</u></b>  At the TCIG, Cllr. Whiting noted that the extended bus stop outside Spar on Tredegar Street is not clearly marked. The original bus stop has a green road surface, whereas the extended area does not. This is leading the people parking in the bus stop.</p>	<p><b>Highways</b>  <i>Gavin Barry</i></p> <p><b>Transportation</b>  <i>Dean Smith</i></p>	<p>6/6 There is no budget available to extend the surface at present. However, all of the bus stop is included in the TRO so it is enforceable.  11/9 TRO will be reviewed as part of Civil Parking Enforcement.</p>

13/03/18	<p><b><u>Poor Footway Surface</u></b>  <b><u>Opposite The Rolling Mill, Commercial Street</u></b>          At the TCMG, Cllr. Whiting reported that he had received a complaint about the condition of the footway opposite The Rolling Mill on Commercial Street. The area is in private ownership.</p>	<p><b>Urban Renewal</b>  <i>Allan Dallimore</i></p>	<p>6/6 The area is privately owned by The Birds Group. Officers have contacted the company and requested that repairs be carried out.          11/9 Officers have contacted the site owner, intermediate works have been completed but a permanent surface is required.</p>
06/06/18	<p><b><u>Legality of Signage</u></b>  <b><u>Pontymister Industrial Estate</u></b>          At the TCIG, Cllr. Whiting made reference to a “cash for clothes” sign at the entrance to Pontymister Industrial Estate. The sign is adjacent to a roundabout and is a potential distraction for drivers, especially at night when it is very brightly illuminated.</p>	<p><b>Regulatory Planning</b>  <i>Tim Stephens</i></p>	<p>11/9 Officers will continue to monitor.</p>
06/06/18	<p><b><u>Virgin Media Installation</u></b>  <b><u>Town Centre</u></b>          At the TCIG, Cllr. Whiting expressed concern about the ongoing Virgin Media rollout in and around the town centre. The reinstatement of some footway and carriageway is of poor quality.</p>	<p><b>Highways</b>  <i>Gavin Barry</i></p>	<p>11/9 The company have infringed the Road and Street Works Act and have been fined by the Council.</p>
13/07/18	<p><b><u>Faded Pedestrian Crossing</u></b>  <b><u>Commercial Street</u></b>          The zebra crossing on Commercial Street is badly faded and requires repainting to make the markings more visible to motorists.</p>	<p><b>Highways</b>  <i>Gavin Barry</i></p>	<p>11/9 On a works list - unlikely before April 2019</p>



08/10/18	<b><u>Grit Bin Provision</u></b> <b><u>Town Centre</u></b> Prior to the onset of winter the Highway operations team will visit the town centre and ensure that the grit bins are in place and topped up with a fresh supply of grit.	<b>Highways</b> <i>Gavin Barry</i>	
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